

# CYBERSECURITY TIPS FOR TEACHERS AND STAFF



The internet can be a great resource for teaching and learning. However, it is important as a teacher to be aware of the potential risks that come with using the internet as there has been an increase in cyberattacks targeting schools and universities. Here are some tips to help you stay safe online.



## Keep an eye out for phishing emails

The ability to identify common signs of a phishing email will help to reduce the chance that this form of attack will work against you. A scammer will try to pressure you into acting quickly without thinking about the consequences. Be suspicious of unexpected emails that ask you to provide sensitive information or ask you to click on a link.



## Keep personal information private

It is essential to always safeguard private and sensitive data. If a cybercriminal obtains this information, they can use it to steal your identity and commit fraudulent activities and other cybercrimes. To protect your personal information, only share it with trusted sources that have a legitimate need for it.



## Practice good password hygiene

It is important to always create strong passwords, a strong password should contain a mixture of lowercase and uppercase characters, numbers, and symbols. Each account should have a unique password. You are at risk if you reuse the same password for multiple accounts. If a malicious actor hacked into one account, they could gain access to other accounts belonging to you.



## Only connect your devices to secure networks

Try to avoid connecting to public Wi-Fi hotspots, unlike your organisation's network you don't know who configured the Wi-Fi network and who is monitoring the traffic increasing the risk to your security. If you must connect to a public Wi-Fi hotspot you should use a virtual private network (VPN) to get secure internet access.



## Be careful about where you leave your devices

You should always try to keep your devices physically secure. If you need to leave your devices unattended ensure that you log out and lock the device. Failure to do this can result in an unauthorised person sending an email from your account, deleting important files, or accessing and downloading confidential data.